

# CONTINUING EDUCATION

## DELEGATES' REPORT MAY 2026

### Staffing Timeline on SSO:

Human Resources → Staffing → Adult Ed. and Voc. folders.

### Important Upcoming Dates for Vocational Training Teachers:

By May 12	Decision regarding a voluntary transfer of centre (Regular Teachers – E1s) Or a change of centre recall list (Recall Teachers)	Teachers receive notification in writing
By May 12	Decision regarding a change or the addition of a sub-category on the recall list	Recall Teachers receive a notification in writing
By May 12	Preliminary <b>Recall Lists</b> posted on SSO	
<b>By May 22</b>	Teachers must <b>VERIFY</b> their hours taught between July 1, 2025 to June 30, 2026 AND that their sub-categories of teaching are <b>ACCURATE</b>	<b>Recall Teachers must flag ERRORS via SSO Form</b>

### Important Upcoming Dates for Adult Education Teachers:

May 1 to May 15	Teachers may request a voluntary transfer of centre	Regular Teachers (E1s) Complete form on SSO
May 1 to May 15	Teachers may request a change or the addition of a specialty on the recall list	Recall Teachers Complete form on SSO
May 1 to May 29	Online availability form sent to recall teachers. Failing the completion, a teacher will be considered to teach at all times.	Recall Teachers Complete Online form

### Excess in Vocational Training:

- Excess has been declared in:
  - Residential & Commercial Drafting (RCD)
  - Bread Making
  - Information Technology Support
- An HR-PTU online meeting is scheduled for Monday, May 4, to meet with the teachers affected.

**Code of Ethics:**

If you have not had a chance to read it, please do so at: <https://www.lbpsb.qc.ca/wp-content/uploads/2026/02/Code-of-Ethics.pdf>.

Although the title refers specifically to staff members and to any person required to work with minor or handicapped students, the scope of application includes all staff members of an Educational Organization. PTU would like to stress the importance of reviewing this document, as a breach of this code of ethics may result in a disciplinary measure.

Submitted By: Pasquale Machado

---