

Minutes of Delegates' Assembly #5
Wednesday, January 28, 2026, 4:30 p.m.
ZOOM Teleconference

1. **Opening Remarks:** Annie Sabourin called the meeting to order at 4:35 p.m. She gave a few reminders. Matt Wilson wished everyone a Happy New Year. He thanked delegates for reaching out if they received an email while Melissa Noel's email address was compromised. Those emails should be deleted. The problem was contained within an hour. There is a lot going on in the union office.

2. **Adoption of the Agenda:** Moved by William Gray, seconded by Annie-Claude Valois,

THAT the agenda be adopted, with the following additions:

9. Varia:

- a) A Word of Thank You (added by Nadine Emond)
- b) Minimum Temperature (added by Erin MacKinnon)
- c) Crampons (added by Giulia Carosielli)
- d) Hate Mail (added by Robin Zinman)

CARRIED

3. **Approval of Minutes:** Moved by Suzanne Smyth, seconded by Stacey Keating,

THAT the minutes of the December 17, 2025 Delegates' assembly, be approved.

CARRIED

4. **Business Arising:**

a) **LBPSB Code of Ethics:** Reminder: the PTU information session on the Code of Ethics is tomorrow. Matt Wilson will be going through the ministry template. It is a general session. It has not yet been presented by the LBPSB to teachers. The school board is planning on pushing out the information in February.

b) **Deployment of *Clic École*:** This is also on the EPC report. It is supposed to be deployed in February. It is an interface for parents. The communication tool will not be activated. This should be for parents only.

c) **LBPSB 2026-2027 Calendar Consultation: Continuing Education:** The delegates were sent a form. No substantive feedback was shared. Having a career day on a pedagogical day may reduce student participation. The change has been adopted by the LBPSB.

5. **New Business:**

a) **Delegates Weekend 2026:** We are still confirming with hotels. More to come in February.

b) **LBPSB 2026-2027 Budget Consultation:** It has been launched. PTU has not submitted a response in a few years. A sub-committee will be struck; it was discussed at the Executive Meeting. Delegates interested in being part of the committee should contact Matt Wilson. The committee will be meeting for half a day. We have until the end of March to submit a response.

c) **Delays in Payment of Oversize Compensation:** Many questions have been asked about this. There was a delay in December. It has to do with the processing of teachers' absences. Teachers are not paid compensation when they are not teaching their class. There was too tight a timeline between the end of the month and when the payments were made. The pause seems to have worked. There will be a two-month lag from now on. The collective agreement is being followed. PTU will keep an eye on it.

6. Finance and Budget:

a) **Revenue and Expense Report for the Period of August to December 2025:** Report presented by Stephanie Côté.

7. Staffing and Technical:

a) **President's Report:** Nothing to report.

b) **Youth Sector Report:** Erica Lamothe presented her report for January 2026.

c) **Continuing Education Report:** Pasquale Machado presented her report for January 2026.

8. Committee Reports:

a) **EPC:** Jonathan Keane presented his report of the January 12, 2026 meeting.

b) **CSNPC:** Nothing to report.

c) **CPIC:** Annie Sabourin presented her reports of the December 11, 2025 and January 15, 2026 meetings.

d) **SNAC:** Tracy Bieszcz made a verbal report for January 2026. There was a presentation. The next meeting will be on February 18.

e) **Commissioners:** Matt Wilson presented a verbal report for January 2026. There was a lot of discussion on Holocaust remembrance. There are no other major items to report.

f) Other Committees:

a. **Intercultural Committee:** Tracy Bieszcz made a verbal report for January 2026. All schools that requested funding received it and were contacted.

b. **Green Committee:** Marguerite Prince made a verbal report for January 2026. There will be a Green Fair in April for elementary schools to showcase green projects. Interested teachers should speak to their principal. Best practices in IT for saving energy were discussed as well as how to reduce plastics.

9. Varia:

a) **A Word of Thank You:** Nadine Emond thanked Erica Lamothe for her work looking into schedules for Kindergarten teachers at her school. A long-standing issue has been resolved.

- b) Minimum Temperature:** Power failures can cause schools to be very cold; it can be very hard to close a school. The school board uses CNESST values for employees. Known issues can be dealt with in advance. For long-term problems, teachers should fill out an incident report. Matt Wilson should be advised.
- c) Crampons:** There is an expectation to mitigate risk when going outside. CNEEST claims should not be denied if crampons are not worn.
- d) Hate Mail:** Hate mail was received by some members of LBPSB. The principals and IT were helpful. A police report was filed. It is unknown where these came from as a VPN was used. PTU was helpful. A mechanism will be built for when it should happen again.

10. Next Assembly: Wednesday, February 25, 2026.

11. Adjournment: Moved by Kirsten Scheede, seconded by Paul Moniodis

THAT the meeting be adjourned (5:44 p.m.)

CARRIED

Submitted by
Jennifer Baltuonis, Secretary