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## Report of the Central Professional Improvement Committee (CPIC) Year-End-Report (June 2025)

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### Members

**Teachers:** Jennifer Baltuonis (Chairperson), Marie-Pier Michaud, Stephanie Côté, Annie Sabourin  
**LBPSB:** Michael Clark, Dean Graddon, Roger Rampersad, Nathia Messina  
**Observers:** Erica Lamothe and Sandra Luther  
**Secretary:** Lily Sacco

Once a month, the committee convenes in person to review submissions from educators. These submissions pertain to professional development activities (PDA), applications for network resources, and requests for reimbursement for credit courses.

The responsibilities of the committee include responding to inquiries from local schools and centres, as well as evaluating their budgets and local DPIC plans. The Chairperson acts as a liaison between DPIC and CPIC, relaying any questions or requests for clarification that may come up.

Most of the requests presented are approved by the committee, with the main goal of allowing as many educators as possible to engage in Professional Development Activities.

Additionally, CPIC organizes an annual information session, which was held via Zoom at the beginning of the school year, specifically for Chairpersons and administrators.

The Central Professional Improvement Committee spending as of May 2025:

	Budget spent	Budget remaining	Starting budget
Credit Courses	\$25,760.00	\$10,402.00	\$36,162.00
Professional Development Activities	\$80,118.65	\$28,366.35	\$108,485.00
Networks	\$42,596.32	\$37,403.68	\$80,000.00
Special Projects	\$32,873.05	\$47,126.95	\$80,000.00
New Teachers Induction Program and Professional Activity Budget	\$37,373.09	\$42,626.91	\$80,000.00

So far, during the 2024–2025 school year, as of May 8th, 2025;

130 teachers attended a PDA

24 new teachers used the New Teachers' Fund to attend a PDA

15 network requests were approved

9 schools participated in special projects

68 teachers were reimbursed for their credit courses.

Any surplus from unspent funds will carry over to the 2025–2026 school year as part of the contingency fund.

The committee extends its appreciation to Lily Sacco for acting as the connection between teachers' questions and the committee. We recognize her dedicated efforts and remarkable patience, which significantly enhance the support for educators in our school board.

## **Budget and Allocations for 2025–2026**

### **Credit Courses**

The committee recommended that the allocation for credit courses be increased for the 2025–2026 school year, to \$75 per credit (maximum 6 credits to a maximum of \$450 yearly) as opposed to the current \$70 credit reimbursement in 2024–2025.

### **New Teachers Professional Development Activity Fund**

The committee recommended that \$80,000 be allocated for New Teachers to attend PDAs for the 2025–2026 school year.

The PDA must be within North America, and the maximum amount per teacher is \$2500, with two days of substitution covered by CPIC.

Teachers within their first three years within the school board will be entitled to make a request. Teachers will be able to use the New Teacher Fund only once, in their first three years.

### **Special Projects**

The committee recommended that \$80,000 be allocated for special projects at the school and centre level for the 2025–2026 school year.

Special Project will be defined as follows:

CPIC will provide funding for up to 50% of eligible expenses (including substitute teacher costs), capped at a maximum of \$5,000. This is applicable when at least 20% of the entire teaching staff or a full department from a school or centre is involved, with a total funding limit of \$80,000 for the 2025-2026 academic year. Each school or centre is permitted to submit only one application per academic year.

Eligible expenses may include, but are not limited to: speaker fees, transportation costs, meals, activity fees, and substitute teacher expenses.

### **Networks**

The initial budget for the Network would be set at \$80,000, recognizing that teachers are actively utilizing these opportunities to forge valuable professional connections.

Funding for each network will remain unchanged, with a maximum of \$4,000 available per network.

### **Travel Expenses**

The reimbursement system for travel expenses will continue to use a flat rate when travelling by car. Information is available on SSO.

### **Professional Development Activities**

The CPIC recommends the status quo.

The request reimbursement would go as follows :

1 teacher from a school/centre	Max. \$700
2 teachers from a school/centre	Max. \$1400
3 teachers from a school/centre	Max. \$2100
4 or more teachers from a school/centre	Max. \$2800

The CPIC proposes the following BUDGET MOTIONS to the AGM:

#### **1. New Teachers Funding 2025-2026**

For the 2025-2026 school year:

**BE IT MOVED THAT** \$80,000 be transferred to the New Teachers Funds from the CPIC Contingency Fund. The New Teachers' Fund will be distributed as needed during the course of the year.

## **2. Special Projects Funding 2025-2026**

For the 2025-2026 school year:

**BE IT MOVED** THAT \$80,000 be transferred to the Special Projects Funding from the CPIC Contingency Fund.

## **3. Network Starting Budget**

For the 2025-2026 school year:

**BE IT MOVED THAT** \$80,000 be transferred to the Network Budget from the CPIC Contingency Fund.

Submitted by  
Marie-Pier Michaud