

# YOUTH SECTOR

## DELEGATES' REPORT – OCTOBER 2024

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### WORKLOADS

The deadline was October 15. Principals and teachers should have discussed the placement of non-recurrent times in the workload (e.g. prep, marking, communication, meetings, etc.) prior to signing.

Arrival/dismissal and passing time was a bit of a puzzle at some schools, but it is very important that they are assigned correctly, as it affects both the teachers' scheduled day (for absence deductions) and a substitute's paid day. Remediation can be recurrent or not.

### SUBSTITUTION

With the changes to how substitutes are paid, it is more important than ever that teachers enter details on Scolago when posting their absence.

- Make sure that the start time and end time reflect the start and end time of your **scheduled day** (i.e. if you have a prep last period and no dismissal time or pm supervision, make sure you have marked the end of the day as the time your last teaching period ends).
- In notes to substitute, marking the exact number of minutes you are scheduled helps substitutes to make informed decisions when they are taking jobs.
- There is no cap on a substitute's day. If you know a sub who has been told they can't be paid for more than 300 minutes, please have them email me (elamothe@ptusep.com).

### MENTORING

HR continues to work to fix pension issues for mentors. They prioritized teachers closest to retirement and are emailing each teacher as their file has been fixed. It is a long process, as the corrections need to be made one at a time.

## **STUDENT TEACHER FUNDS**

For teachers who hosted a student teacher in the 2023-2024 school year, funds will be on the October 31 pay, and the schools should be receiving their amounts around the same time. Appendix C of our local agreement explains how the student teacher committee is to be composed, and how the funds can be spent.

Submitted by: Erica Lamothe

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