



Reminders

YOUTH SECTOR PART-TIME WORKLOAD

If your workload is less than 100%, it is important to meet with your principal as soon as possible to set your work calendar for the year. For example, a teacher on a 50% workload starting on the first day of school will work 100 days, including pedagogical days. You need to determine your work schedule for both instructional and pedagogical days with your principal as soon as possible to avoid misunderstandings.

GRIEVANCES—A 40 WORKDAY WINDOW

Chapter 9 of the Provincial Entente is dedicated to Grievances and Arbitrations. The key that all must be aware of is that the notice of grievance must be forwarded to the board by PTU within forty (40) WORKDAYS of the event that gave rise to the grievance.

If you believe that any type of error has occurred, please contact Pasquale Machado at the PTU Office as soon as possible by phone at 514-426-4949 ext. 3 or by email to pmachado@ptusep.com.

RETIRED TEACHERS RETURNING TO THE WORKFORCE (LEGALLY QUALIFIED)

Retired legally qualified teachers returning to work will be paid at their step + 7.5% premium.

Retired legally qualified teachers returning to work taking a contract of a minimum of 3 months, will be paid at their step + 12.5% premium. Please contact hrpayroll@lbpsb.qc.ca to inform them that you are a retired teacher returning to work.

QPAT ANNUAL CONVENTION

This year, the Convention will be held at Hotel Bonaventure on October 17 and 18. George Stroumbouloupoulos will be the keynote speaker. For more information about the convention, [visit QPAT's website](#).

DELEGATES' ASSEMBLY

Date: September 18

Time: 4:30PM

Location: BHS

As usual, the documents will be sent by email to the Delegates two days prior to the Assembly.

DELEGATES' WEEKEND

Date: October 25, 26, 27

Location: Manoir St-Sauveur

Please note that the second Delegates' Assembly will be held at the Manoir St-Sauveur, on Sunday, October 27.

Invitations to participate in this networking event will be sent out to the Delegates. For more information, please contact Melissa Noel: info@ptusep.com



FOUNDERS' MEMORIAL AND JACK JOHNSON MEMORIAL SCHOLARSHIPS

These scholarships are awarded to the son, daughter, grandson, granddaughter, nephew or niece of a member in good standing of QPAT who is graduating from secondary studies and proceeding to his or her first year of full-time post-secondary studies.

The eligible student must be intending to attend a post-secondary institution in the 2024-2025 school year.

For more information, please see [QPAT's notice](#).

The registration forms must be submitted by October 22:

[Application Based on Financial Need](#)

[Application Based on Scholastic Achievement](#)

Both applications must be sent by email to: evelyne.landry@qpat-apeq.qc.ca

DALF C1 PREPARATORY COURSE

Business Solutions is offering a preparatory course for the DALF, which is recognized by the LBPSB for French certification. For more information, please visit [DALF C1](#).

MANDATORY PARENT-TEACHER MEETINGS

Outside the regular framework of thirty-five hours, the teacher may not be required to **attend more than three (3) evening meetings to meet parents during the work year.**

For most schools it's:

Meet the teacher or curriculum night

Parent-teacher interviews

Another parent-teacher interview or portfolio night

The school administrator and the school council may agree with its teachers that they will attend other evening meetings to meet parents outside the framework of the teacher's work week.

The school council shall be consulted on the proposal and then it shall be voted on by the teaching staff. **A majority approval shall be obtained from the staff, absences and abstentions shall not be counted.**

If voted in favor, these extra evenings **become mandatory** for the **entire** teaching staff.

If voted in favor of working extra evenings, the teaching staff will be granted compensatory time off. The time worked and the **compensatory time shall be fair.**

The days that may be exchanged for compensatory time are first, the Tuesday following Easter Monday and second, the last pedagogical day in June.

PTU REGULAR OFFICE HOURS

Monday to Thursday

8:30 AM to 4:30 PM

Friday

8:30 AM to 4:00 PM

Please note that the PTU Office will be closed on Monday, October 14, 2024

Tel: 514-426-4949

Email: info@ptusep.com

EMPLOYEE ASSISTANCE PROGRAM

TELUS HEALTH

Access your Employee Assistance Program (EAP) 24/7 by phone, web or mobile app.

Online: [TelusHealth](#)

Tel: 1-833-711-2327