

Central Professional Improvement Committee (CPIC)
Report to the Annual General Meeting 2022-2023

The committee is composed of:

- Teachers:** Jennifer Baltuonis (Chairperson), Marie-Pier Michaud, Stephanie Côté, Annie Sabourin
LBPSB: Michael Clark, Dean Graddon, Roger Rampersad, Nathia Messina
Observers: Erica Lamothe (in replacement of Ann Granger), Sandra Luther
Secretary: Lily Sacco

The committee meets in person once a month to review teachers’ requests including professional development activities (PDA), network applications and credit courses reimbursement requests. The committee is responsible for answering local schools’ and centres’ questions as well as reviewing their budget and local (DPIC) plans. The Chairperson is the liaison between DPIC and CPIC and communicates questions or clarifications requests if needed.

Most of the requests presented were approved by the committee, as it is the goal to allow as many teachers as possible to attend a Professional Development Activity.

CPIC also organizes a yearly information session which was offered to all Chairpersons and administrators on Zoom at the beginning of the school year.

The Central Professional Improvement Committee’s spending as of May 2023 (and prior to May requests’ allocation)

	Budget spent	Budget available
Credit Courses	\$18,860	\$17,226
Professional Development Activities	\$73,884.04	\$34,374.96
Networks	\$20,000	\$16,000
Special Projects	\$27,276.71	\$80,873.57
New Teachers Induction Program and Professional Activity Budget	\$51,184.52	-\$11,184.52

So far, during the 2022-2023 school year, as of April 13, 2023:

140 teachers attended a PDA

28 new teachers used the New Teachers' Fund to attend a PDA

6 network requests were approved

10 schools participated in special projects

70 teachers were reimbursed for their credit courses

Any surplus from unspent funds will carry over to the 2023-2024 school year as part of the contingency fund.

The committee would like to thank Lily Sacco who is the liaison between teachers' questions and the committee. Her hardworking attitude and extreme patience are truly appreciated and are a tremendous benefit to the teachers of our school board.

Budget and Allocations for 2023-2024

Please note that numbers are current as of April 13, 2023.

The committee recommended that the allocation for credit courses and professional development activities be increased for the 2023-2024 school year, to \$70 per credit (maximum 6 credits to a maximum of \$420 yearly), and \$700 for a PDA (maximum \$2,800 per school, per activity).

The committee recommended that \$80,000 be allocated for New Teachers to attend PDAs for the 2023-2024 school year. The PDA must be within North America, and the maximum amount per teacher is \$2500, with two days of substitution covered by CPIC. Teachers within their three first years within the school board will be entitled to make a request. Teachers will be able to use the New Teacher Fund only once, in their first three years.

The committee recommended that \$100,000 be allocated for special projects at the school and centre level for the 2023-2024 school year. Special Projects will need to involve 75% of the teaching staff and CPIC will cover 40% of the cost, maximum \$5,000.00.

Network funding will remain status quo at a maximum of \$4,000 per network available.

The flat rate for travel expenses will remain the reimbursement system used when travelling by car.

The CPIC proposes the following BUDGET MOTIONS to the AGM:

1. New Teachers Funding 2023-2024

For the 2023-2024 school year:

BE IT MOVED THAT \$80,000 be transferred to the New Teachers Funds from the CPIC Contingency Fund. The New Teachers' Fund will be distributed as needed during the course of the year.

2. Special Projects Funding 2023-2024

For the 2023-2024 school year:

BE IT MOVED THAT \$100,000 be transferred to the Special Projects Funding from the CPIC Contingency Fund.

3. Professional Development Activities 2023-2024

For the 2023-2024 school year, increase the professional development activity funding to \$700 per teacher attending to a maximum of three teachers. If more than three teachers from the same school/centre would like to attend the same PDA, a maximum of \$2,800 will be granted regardless of the number of participants. All request regulations in place will prevail.

BE IT MOVED THAT Professional Development Activity will be funded to \$700 per teacher and that if three or more teachers at the same school or centre attend the same event a maximum of \$2,800 be established.

4. Credit Courses 2023-2024

For the 2023-2024 school year:

BE IT MOVED that credit course funding be increased to \$70 a credit to a maximum of \$420 per school year per applicant.

Submitted by
Marie-Pier Michaud