

**REPORT TO THE ANNUAL GENERAL MEETING 2022-2023  
YOUTH SECTOR  
ERICA LAMOTHE, EXECUTIVE ASSISTANT  
JUNE 2023**

Here is a brief resume of my year's activities and a more technical report on staffing for the 2022-2023 school year.

A large portion of my time was devoted to answering various concerns and assisting teachers with different work-related issues such as workloads, timetables, staffing, contracts, priority of employment and questions pertaining to the application of the collective agreement.

Different information sessions are offered during the year. These sessions are always well attended, and I feel they are helpful for the teachers.

- **Excess Teachers**

Information session was held by Zoom on May 1. This joint meeting with the LBPSB Assistant Director of Human Resources serves to inform teachers placed on excess about next steps in the process of their placement.

- **Priority Pool**

This online information session was held on May 25th. The purpose of this joint session is to inform new teachers of the rules of priority of employment and to answer any questions concerning the staffing process for priority of employment.

**Committee Meetings**

Another of my duties involves sitting on committees such as Labour Relations, Special Needs, Educational Policies, and Central Professional Development.

## Reports

The following is a more technical report on the staffing for this year and the forecast for the 2023-2024 school year.

### \*\*Enrollment & Staffing as of September 2022

<b>Level</b>	<b>Enrollment</b>	<b># Teacher posts</b>
▪ Elementary	11 179	805.40
▪ Secondary & MEQ / M.S.S.S Schools	8127	539.17
<b>Total</b>	<b>19 306</b>	<b>1344.57</b>

### Enrollment & Staffing Forecast as of May 2023 for September 2023

<b>Level</b>	<b>Enrollment</b>	<b># of teacher posts</b>
▪ Elementary	11 067	791.97
▪ Secondary & MEQ / M.S.S.S Schools	8074	542.17
<b>Total</b>	<b>19 141</b>	<b>1334.14</b>

## Excess and Voluntary Transfers

### **Excess**

As of April 28, 2023, a total of **23 teachers** were declared excess, compared to 27 last year.

- **18** were from **elementary**
  - **17** were **School Excess**
  - **1** was **Board excess**
- **5** were from **secondary**
  - **all 5** were **School Excess**

Out of the 23 teachers who were originally placed on excess:

- **5** teachers were taken off excess before the end of the process because of movement or changes in allocations, including the teacher who was on board excess.

## **Voluntary Transfers**

The first round of voluntary transfers closed on May 18th. By May 26th, teachers will be informed as to whether their request was accepted and given the reason if it was refused.

The second round of voluntary transfers takes place between May 29-June 1. Again, teachers will have the chance to request a voluntary transfer of category or school or a post-to-post exchange. It will also be possible to request a transfer that is not posted but could become available later for example late retirement, resignation, promotion, etc. (wish list).

## **Priority Pool 2022**

### **298 names on the priority list**

	# of teachers	% of placements
Total teachers that left with a contract	249	84%
Non-available or made no selection	28	9%
Use their right of refusal and will search on their own	13	4%
Nothing above 50% in the category	7	2%
Resignation	1	
Total	298	99%

At the June meeting, 35 out of 50 full-time posts (E-1) were taken. Of the 35, 9 are E-2s because teachers did not have the French qualifications.

There will be a placement meeting on June 28, 2023, for teachers on the priority list of employment. The meeting will be held by Zoom and teachers will be invited by appointment to come and make their selection.

## **Additional Staffing Information:** (as of May 2023)

There were a total of 127 requests for a part-time and full-time leaves; all except 7 were granted.

### **Acknowledgements**

I would like to thank Matt Wilson and Pasquale Machado for all of their patience and assistance while I have been adapting to this new position. I have some big shoes to fill, and I couldn't do it without their support! Ann Granger has also been an invaluable help, always just a phone call away when I need her.

A huge thank you to the executive members who dedicate so much of their time to the PTU, and to everyone who has reached out with kind and supportive words since I began my new role.

**Erica Lamothe**  
**Executive Assistant**