

**Minutes of Delegates 'Assembly No. 1**  
**Wednesday, September 21, 2022, 4:30 p.m.**

John Rennie High School

1. **Opening Remarks:** Annie Sabourin called the meeting to order at 4:38 p.m. Matt Wilson welcomed everyone back in person. There is no food or drink permitted in the auditorium. Leftover food will be donated to the homeless. Executive members and Delegates introduced themselves.

2. **Adoption of the Agenda:** Moved by William Gray, seconded by Kathleen Gardner,

**THAT** the agenda be adopted with the following additions and changes:

- 4 Business arising

d) PTU Rules of Order was moved from d) to a) and all other items moved down the list.

- 5) New business

i) 8-5.03 - Teacher Controlled Ped Days (added by Matt Wilson)

j) Confidentiality Memo Email (added by Stacy Keating)

**CARRIED**

3. **Approval of Minutes:** Moved by Kathleen Gardner, seconded by Lauraine Cormier,

**THAT** the minutes of the June 1, 2022 assembly, be approved.

**CARRIED**

4. **Business Arising:**

a) **PTU Rules of Order:** A copy of the rules of order are included the kit. The first version was approved in June. This is a working document that can be amended. Annie Sabourin went over some highlights.

b) **Sectorial Negotiations 2023: Review of PTU Consultation:** Teachers were consulted in the spring. Matt Wilson went over some highlights of the results. QPAT will be approving a set of demands on October 18 and 19. Demands will be deposited by Halloween with the government demands coming out in December.

c) **Intersectorial Consultation 2023:** The consultation is open. There have been 95 responses so far from PTU. Delegates are asked to encourage their colleagues to respond by Monday so Matt Wilson can share the results.

d) **Local Negotiations 2015-2020:** The negotiations are completed. The final text has been shared with the school board. It will be signed and deposited as soon as possible and then shared with teachers.

5. **New Business:**

a) **PTU Executive and Delegates Calendar:** All dates are included in the kit. Locations are not finalized yet, but are most likely locked in.

- b) **PTU Committee Membership 2022-2023:** The document is included the kit. Some volunteers are needed for some of the committees. Interested Delegates should contact Matt Wilson.
- c) **PTU Executive Committee Changes:** Tracy Bieszez has resigned her post. Stephanie Côté has been appointed as our new Treasurer. A member-at-large position will be vacant as a result. This will be discussed at the next Executive meeting.
- d) **Role of the PTU Delegate:** The document is included in the kit. The Delegate acts as a liaison between the teachers in their building and the PTU office. Delegates are asked to direct people to the right contact person - Ann Granger for the Youth Sector, and Pasquale Machado for the Continuing Education Sector. Delegates should share the information learned in the meetings with their colleagues.
- e) **Delegates' Weekend 2022:** We are looking forward to it. It will take place October 21-23, 2022. If any Delegate has not received their form, they should let the PTU office know. The menu and other details will follow later. Please respond by September 30.
- f) **QPAT Convention 2022:** Teachers should check the QPAT website for details. A digital PDF will be sent out for tickets.
- g) **QPAT Executive Elections:** There is a vacancy on the QPAT Executive Committee. Nominations closed today. There will be an election for a member-at-large position. Delegates are asked to encourage teachers to participate. A paper ballot election will be run.
- h) **COVID Measures in Schools and Centres: Fall 2022:** LBPSB has maintained the 5-day isolation period. This will be changing in the next few days due to the new public health directives. Isolation will now be happening using teacher sick days. If a Delegate knows of a teacher who is well enough to work but has been told to isolate, PTU needs to know. There is a clause in the collective agreement that PTU feels should apply. This is only applicable if the teacher is well enough to work. If they are sick, that is what sick days are for. Grievances will be filed.
- i) **8-5.03 - Teacher-Controlled Ped Days:** This is a new clause in the collective agreement. 10% of the ped days content is to be controlled by teachers. Information was sent to administrators today. This will be 2 days in the Youth Sector, and 1 day in the Continuing Education Sector. For the Youth Sector, this will be 2 of the 3 local ped days. Next year, it will be one local ped day and the second August ped day. It will be up to the individual teacher what they will be doing. Groups/meetings can be planned but must be teacher-driven. The usual parameters (hours of work, etc.) remain in effect. The dates of these days must be voted on at School Council.
- j) **Confidentiality Memo Email:** The email was sent to ensure the privacy of employees.

## 6. Finance and Budget

- a) **Revenue and Expense Report for August 2021 to May 2022:** Presented by Matt Wilson. The financials from last year should be ready to be presented by November.

**7. Committee Reports:**

**EPC:** Nothing to report.

**CSNPC:** Matt Wilson made a verbal report of the September 6, 2022. The IEP days were approved. There is a continual discussion about the Resource Teachers Handbook. By February, the new version should be ready.

**CPIC:** Erica Lamothe presented the reports of the June 9, 2022 and September 15, 2022 meetings. The info session for DPIC chairpersons will be on October 20 (not October 13).

**SNAC:** Nothing to report.

**Commissioners:** Matt Wilson made a verbal report for September 2022. The budget was approved.

**Other Committees:** Nothing to report.

**8. Staffing and Technical:**

**a) Youth Sector Report:** Ann Granger presented her report for September 2022.

**b) Continuing Education Sector Report:** Pasquale Machado presented her report for September 2022. She is available to do in-person Workload Presentations, upon request from delegates.

**9. Varia:** None

**10. Next Assembly:** Sunday, October 23, 2022 at Hôtel Mont-Gabriel

**11. Adjournment:** Moved by Ashley Dunn,

**THAT** the meeting be adjourned (6:06 p.m.)

**CARRIED**

Submitted by  
Jennifer Baltuonis, Secretary