

**Central Professional Improvement Committee (CPIC)**  
**Report to the Annual General Meeting 2021-2022**

The committee is composed of:

Teachers: Jennifer Baltuonis, Marie-Pier Michaud (Chairperson), Erica Lamothe, Annie Sabourin  
LBPSB: Michael Clark, Dean Graddon, Diisa Niemi, Nathia Messina  
Observers: Ann Granger, Sandra Luther  
Secretary: Lily Sacco

The committee meets on a monthly basis to review teachers’ requests. Such requests include professional development activities (PDA), network applications and credit courses reimbursement requests.

The committee also reviews schools’ and centres’ (DPIC) plans, budgets and questions. If there is a need, the Chairperson might contact the DPIC for clarifications regarding their yearly plans. This year, the committee met through Zoom meetings.

We noticed quite a reduction in the number of requests to be approved this year, for reasons known to all. For those teachers who decided to take advantage of online Professional Development Activities, their requests were mostly approved. As the year progressed, the possibilities of in-person events increased.

CPIC also organizes a yearly information session which was offered to all Chairpersons and administrators on October 28, 2021 via Zoom. It was well attended by teachers and questions were answered.

The Central Professional Improvement Committee spending as of May 2022:

	<b>Budget</b>	<b>Available</b>
Professional Development Activities (PDA)	\$101,394.00	\$87,693.00
Credit Courses	\$33,798.00	\$9,438.00
Networks	\$20,000.00	\$20,000.00
New Teachers Induction Program and Professional Activity Budget	\$40,000.00	\$28,486.42
Special Projects	\$100,000.00	\$96,136.00

So far, during the 2021-2022 school year,

- 34 teachers attended a PDA
- 17 new teachers used the New Teachers' Fund to attend a PDA
- 75 teachers received reimbursement for credit courses.
- No network requests
- 2 schools participated in special projects

Any surplus from unspent funds will carry over to the 2022-2023 school year as part of the contingency fund. Please note that those numbers are current as of May 24, 2022

### **Budget and Allocations for 2022-2023:**

- The committee recommended that the allocation for credit courses and professional development activities remain status quo for the 2022-2023 school year, at \$60 per credit (maximum 6 credits) and \$600 for a PDA (maximum \$1,200 per school, per activity).
- The committee recommended that \$40,000 be allocated for New Teachers to attend PDAs for the 2022-2023 school year. The PDA must be within North America, and the maximum amount per teacher is \$2,500, with two days of substitution.
- The committee recommended that \$100,000 be allocated for special projects at the school and centre level for the 2022-2023 school year. The details for the projects, including criteria and maximum funds allocated, will be decided early in the fall.
- Network funding will remain status quo.
- The flat rate for travel expenses will remain the reimbursement system used when travelling by car.

### **The CPIC proposes the following BUDGET MOTIONS to the AGM:**

#### **1. New Teachers Funding 2022-2023**

For the 2022-2023 school year

WHEREAS \$40,000 of the CPIC Contingency Fund was transferred to the New Teachers' Fund for the 2021-2022 school year,

**BE IT MOVED THAT** \$40,000 be transferred to the New Teachers Funds from the CPIC Contingency Fund.

New Teachers' Fund will be distributed as needed during the course of the year.

#### **2. Special Projects Funding 2022-2023**

For the 2022-2023 school year

WHEREAS \$100,000 of the CPIC Contingency Fund was transferred to the Special Projects Fund for the 2021-2022 school year,

**BE IT MOVED THAT** \$100,000 be transferred to the Special Projects Funding from the CPIC Contingency Fund.

Lily Sacco, the CPIC Secretary is indispensable to our committee. She is truly valuable and we would like to thank her for her amazing work and her level of commitment.

Submitted by  
Jennifer Baltuonis